

## Notice of Meeting

# Cabinet Member for Business Services and Resident Experience Decisions

**Date & time**

Monday, 12  
September 2016 at  
11.00 am

**Place**

Members Conference  
Room, County Hall,  
Kingston Upon  
Thames, KT1 2DN

**Contact**

Andrew Baird or Joss  
Butler  
Room 122, County Hall  
Tel 020 8541 7609/020 8541  
7609 or 020 8541 9702

**Chief Executive**

David McNulty

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**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Andrew Baird or Joss Butler on 020 8541 7609 or 0208 541 9702**

**Elected Members**

Ms Denise Le Gal

## AGENDA

### 1 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

### 2 PROCEDURAL ITEMS

#### MEMBERS' QUESTIONS

The deadline for Members' questions is 12pm four working days before the meeting (06/09/2016).

#### PUBLIC QUESTIONS

The deadline for public questions is seven days before the meeting (05/09/16).

#### PETITIONS

The deadline for petitions is 14 days before the meeting, and no petitions have been received.

### 3 COMMERCIAL CATERING EQUIPMENT REPAIR AND INSTALLATION SERVICES - CONTRACT AWARD (Pages 1 - 8)

This report seeks approval to award a framework agreement in 9 lots and subsequent award of call off contracts for the provision of commercial catering equipment repair and installation services for Surrey schools and civic sites for the benefit of the Council to commence on 1 January 2017 as detailed in the recommendations as the current arrangements expire on 31 December 2016.

### 4 SECURITY SERVICES - CONTRACT AWARD (Pages 9 - 16)

This report seeks approval to award a framework agreement by lot for the provision of security services for operational and estate sites for the benefit of the Council and other users and subsequent call off contract for the Council to commence on 1 November 2016 as detailed in the recommendations as the current arrangements expire on 31 October 2016.

### 5 EXCLUSION OF THE PUBLIC

**Recommendation:** That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

## PART TWO – IN PRIVATE

**6 COMMERCIAL CATERING EQUIPMENT REPAIR AND INSTALLATION SERVICES - CONTRACT AWARD** (Pages 17 - 24)

This Part 2 report contains information which is exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

The information contained in this report may not be published or circulated beyond this report and will remain sensitive for the length of the contract.

**Confidential: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**7 SECURITY SERVICES - CONTRACT AWARD** (Pages 25 - 30)

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**David McNulty**  
**Chief Executive**

Published: Friday, 2 September 2016

### **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

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It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*